Department Meeting Agenda

Wednesday, March 2<sup>nd</sup>
12:15 p.m. 5310 Chamberlin Hall

**TOPICS**
- Announcements
- Qualifier Update—Renée Lefkow
- Proposed Course change for 103 and 104—Jim Reardon
- Matters Arising

**CLOSED MEETING**
- Closed meeting to discuss personnel matters—pursuant to Section 19.85(1)(c).
  - **Closed to all but Associate Professors and Full Professors**
    - Possible reappointment of Assistant Professor—First Discussion
    - Possible reappointment of Assistant Professor—First Discussion

- Closed meeting to discuss personnel matters—pursuant to Section 19.85(1)(c).
  - **Closed to all but Full Professors**
    - Possible promotion of Associate Professor—First Discussion
    - Possible promotion of Associate Professor—First Discussion

**ANNOUNCEMENTS**
1) The first Prospective Grad Visit is March 4. The reception will be at the Fluno Center from 5:30-7:00 pm.
2) The second Prospective Grad Visit is March 11.
3) The remaining Department meetings are schedules for March 9, March 23, March 30, April 20, and April 27.
4) Students Awards. This year we will have a website with information about student awards ([http://www.physics.wisc.edu/awards/](http://www.physics.wisc.edu/awards/)). The deadline for student applications for all awards will be March 11. All application materials will need to be submitted to Jean Johnson in the department office by 4:00 pm on or before March 11. No late applications will be accepted.
5) Save the Date—2011 Physics Banquet will be Friday, April 29 at the Fluno Center.

Minutes will be posted on the Physics Department WEB-site. [www.physics.wisc.edu](http://www.physics.wisc.edu)
The meeting was called to order by Baha Balantekin, Department Chair at 12:15 PM with 24 voting members present.

**Action Items Approved**

- Proposed Course Change 103 and 104—Request to be forwarded to L&S Curriculum Committee.
- Introductory Course Committee—look at math prerequisites and Lab requirements.

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2. **Qualifier Update—Rénee Lefkow**
   - The Spring Qualifier has been completed. Faculty have been updated with the results.

3. **Proposed Course Change 103 and 104—Jim Reardon**
   - Proposed changes to alter the number of lectures and discussions to address the requested needs of students. Changes need to letter of explanation. (Vote: 1st by Balantekin | 2nd Knutson | Approved, with changes by unanimous voice vote).
   - Introductory Course Committee should look at math prerequisites and Lab requirements.

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